L&Q Group

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| Role title | Security Engineer | | | | | | | | Date | | 09/07/18 | |
| Reports to Title | Cloud & Infrastructure Lead | | | | | | | | Version | | FINAL | |
| DBS Disclosure Required: | Yes |  | No | X | Standard |  | Enhanced | |  | Enhanced  + | |  |
| Responsibility for End Results | | | | | | | | | | | | |
| Responsible for owning the implementation of security standards as set by the Head of Security, Risk and Compliance across existing and new IT infrastructure and solutions | | | | | | | | | | | | |
| *Key Responsibilities / Deliverables:* | | | | | | | | | | | | |
| Main Accountabilities: List the major activities or functions necessary to achieve the job’s end results. The percentage of time spent on each of these should add up to 100%. | | | | | | | | | | | | *Time (%)* |
| 1. Leadership and management including customer service/ values   * Promote a high customer service ethic in the team and maintain excellent working relationships with both the team and the business * Be a champion of continual service improvement with the team and throughout IT | | | | | | | | | | | | 20 |
| 2. Strategy/ achieving objectives   * Deliver the security of corporate cloud and on prem infrastructure through improvement projects and initiatives to leverage best-fit, economic solutions, harnessing consumer, small & medium business solutions and moving away from traditional enterprise scale models * Deliver technical end-to-end designs and documentation * Own operational level agreements (OLA’s) with Service Operations and IT peers – looking to improve areas where required * Additional Duties as required by management, this may include travel between L&Q sites | | | | | | | | | | | | 30 |
| 3. Working with others – internal   * Work with the Service Delivery to provide escalation support for security incidents and problems beyond the skills and knowledge of the IT Support team * Manage infrastructure performance and provide performance statistics and reports; develop strategies for maintaining infrastructure and ensuring on-going optimum application responsiveness to end-user demands | | | | | | | | | | | | 20 |
| 4. Working with others – external  • Manage third parties delivering security, cloud or infrastructure services to L&Q – ensuring SLAs are realised, with regular performance reviews etc | | | | | | | | | | | | 10 |
| 5. Budgetary responsibility  • Manage operational costs; conduct near and long-term financial forecasts | | | | | | | | | | | | 5 |
| 6. Compliance  • Ensure systems are compliant with L&Q standards and exceptions are reported to security | | | | | | | | | | | | 5 |
| 7. Records and systems  • Maintain cloud and infrastructure monitoring and management systems – maintaining records for use in troubleshooting and audit | | | | | | | | | | | | 5 |
| 8. Risks  • Manage highlighted risks appropriately by prioritising remedial action within the team | | | | | | | | | | | | 5 |
| Financial Responsibility: Enter below any revenue, operating or capital budgets for which the role is accountable. | | | | | | | | | | | | |
|  | | | | | | | | | | | | |
| People Responsibility:  Indicate below the number of employees for which the role has supervisory / management responsibility. If the number varies, indicate an average or a range. | | | | | | | | | | | | |
| *-* | | | | | | | | *Direct Reports* | | | *Indirect Reports* | |
| Total Employees | | | | | | | | 0 | | | 0 | |

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| Please list below any outsourced service providers that are managed by the role (e.g. payroll), or any functional / project management responsibilities. | |
|  | |
| Technical Knowledge/Skills | |
| List of technical knowledge/ skills required to successfully perform the job role; including professional qualifications | |
| • Excellent knowledge of cloud services, server & virtual server topographies, IP & virtual network design, cloud services, firewall  management, switch & router configuration management | • Good working knowledge of ISO27001 & PCI DSS and experience of improving IT systems to adhere to security guidelines, acting both proactively and reactively |
| • Excellent knowledge of SAN & NAS storage solutions | • Successful experience designing & documenting technical infrastructure designs as part of a Systems Development Lifecycle process |
| • Excellent knowledge of VMWare ESX (P2V, vMotion, vSphere, etc.) | • Track record of delivering complex technical solutions to tight timescale |
| • Experienced working with the Microsoft application stack from top to bottom (CRM, AX, SRS, PowerBI etc.) | • Experienced in Microsoft Technologies (AD, Server, Exchange and SQL) |
| • Experience working in a DevOps environment, creating a DevOps pipeline | • Good working knowledge of security management technologies such as on prem and cloud based solutions such as Service Design (Firewalls,  LoadBalancers etc), Security Monitoring and Security  Performance Management |
| L&Q Values | |
| These are our guiding principles. They describe how we deliver our mission and vision through our behaviours and actions. | |
| People | |
| • We care about the happiness and wellbeing of our customers and employees | |
| Passion | |
| • We approach everything with energy, drive, determination and enthusiasm | |
| Inclusion | |
| • We draw strength from our differences and work collaboratively | |
| Responsibility | |
| • We own problems and deliver effective, lasting solutions | |
| Impact | |
| • We measure what we do by the difference we make | |
| Other | |
| * Commit to supporting L&Q’s environmental policy and social mission * I will comply with all L&Q Health and Safety policies and procedures and commit to working towards best practice in the control of health and safety risks | |