L&Q Group

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| Role title  | Security Engineer  | Date  | 09/07/18  |
| Reports to Title  | Cloud & Infrastructure Lead  | Version  | FINAL  |
| DBS Disclosure Required:  | Yes  |   | No  | X  | Standard  |   | Enhanced  |   | Enhanced +  |   |
| Responsibility for End Results  |
| Responsible for owning the implementation of security standards as set by the Head of Security, Risk and Compliance across existing and new IT infrastructure and solutions  |
| *Key Responsibilities / Deliverables:*  |
| Main Accountabilities: List the major activities or functions necessary to achieve the job’s end results. The percentage of time spent on each of these should add up to 100%.  | *Time (%)*  |
| 1. Leadership and management including customer service/ values * Promote a high customer service ethic in the team and maintain excellent working relationships with both the team and the business
* Be a champion of continual service improvement with the team and throughout IT
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| 2. Strategy/ achieving objectives * Deliver the security of corporate cloud and on prem infrastructure through improvement projects and initiatives to leverage best-fit, economic solutions, harnessing consumer, small & medium business solutions and moving away from traditional enterprise scale models
* Deliver technical end-to-end designs and documentation
* Own operational level agreements (OLA’s) with Service Operations and IT peers – looking to improve areas where required
* Additional Duties as required by management, this may include travel between L&Q sites
 | 30  |
| 3. Working with others – internal * Work with the Service Delivery to provide escalation support for security incidents and problems beyond the skills and knowledge of the IT Support team
* Manage infrastructure performance and provide performance statistics and reports; develop strategies for maintaining infrastructure and ensuring on-going optimum application responsiveness to end-user demands
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| 4. Working with others – external • Manage third parties delivering security, cloud or infrastructure services to L&Q – ensuring SLAs are realised, with regular performance reviews etc  | 10  |
| 5. Budgetary responsibility  • Manage operational costs; conduct near and long-term financial forecasts  | 5  |
| 6. Compliance  • Ensure systems are compliant with L&Q standards and exceptions are reported to security  | 5  |
| 7. Records and systems • Maintain cloud and infrastructure monitoring and management systems – maintaining records for use in troubleshooting and audit  | 5  |
| 8. Risks  • Manage highlighted risks appropriately by prioritising remedial action within the team  | 5  |
| Financial Responsibility: Enter below any revenue, operating or capital budgets for which the role is accountable.  |
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| People Responsibility: Indicate below the number of employees for which the role has supervisory / management responsibility. If the number varies, indicate an average or a range.  |
| *-*  | *Direct Reports*  | *Indirect Reports*  |
| Total Employees  | 0  | 0  |

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| Please list below any outsourced service providers that are managed by the role (e.g. payroll), or any functional / project management responsibilities.  |
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| Technical Knowledge/Skills  |
| List of technical knowledge/ skills required to successfully perform the job role; including professional qualifications  |
| • Excellent knowledge of cloud services, server & virtual server topographies, IP & virtual network design, cloud services, firewall management, switch & router configuration management  | • Good working knowledge of ISO27001 & PCI DSS and experience of improving IT systems to adhere to security guidelines, acting both proactively and reactively  |
| • Excellent knowledge of SAN & NAS storage solutions  | • Successful experience designing & documenting technical infrastructure designs as part of a Systems Development Lifecycle process  |
| • Excellent knowledge of VMWare ESX (P2V, vMotion, vSphere, etc.)  | • Track record of delivering complex technical solutions to tight timescale  |
| • Experienced working with the Microsoft application stack from top to bottom (CRM, AX, SRS, PowerBI etc.)  | • Experienced in Microsoft Technologies (AD, Server, Exchange and SQL)  |
| • Experience working in a DevOps environment, creating a DevOps pipeline  | • Good working knowledge of security management technologies such as on prem and cloud based solutions such as Service Design (Firewalls, LoadBalancers etc), Security Monitoring and Security Performance Management  |
| L&Q Values  |
| These are our guiding principles. They describe how we deliver our mission and vision through our behaviours and actions.  |
| People  |
|  • We care about the happiness and wellbeing of our customers and employees   |
| Passion  |
|  • We approach everything with energy, drive, determination and enthusiasm   |
| Inclusion  |
|  • We draw strength from our differences and work collaboratively   |
| Responsibility  |
|  • We own problems and deliver effective, lasting solutions   |
| Impact  |
|  • We measure what we do by the difference we make   |
| Other  |
| * Commit to supporting L&Q’s environmental policy and social mission
* I will comply with all L&Q Health and Safety policies and procedures and commit to working towards best practice in the control of health and safety risks

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